

BYLAWS
OF
GREELEY REPUBLICAN WOMEN (GRW)
And Surrounding Areas

ARTICLE I
Name

The name of this organization shall be the Greeley Republican Women (GRW) And Surround Areas.

ARTICLE II
Mission Statement/Objectives

Mission Statement: To increase the effectiveness of Republicans in ninth cause of small government; to disseminate information; and to inform the public through political education and activity. Empowering through Freedom.

The objective of this organization shall be:

- To promote an informed electorate through political education;
- To increase the effectiveness of women in the cause of good government through active political participation;
- To facilitate cooperation among Women's Republican clubs;
- To foster loyalty to the Republican Party and to promote ideals;
- To work for the election of the Republican Party's nominees.

ARTICLE III
Membership

Any registered Republican woman believing in the principles of the Republican Party and intending generally to support its candidates is eligible for active membership.

Section 1. Classification

- Active members are registered Republican women who may hold office, vote and serve as delegates.
- Associate members hold active membership in another Republican Women's club but may hold associate membership in other clubs by paying their annual dues. Associate members may attend meetings, participate in discussion. They cannot introduce motions, vote, hold office or be counted for the purpose of determining a quorum or for determining the number of delegates sent to conventions; to NFRW or CFRW meetings.
- Republican men who are in accord with the objectives and policies of NFRW and CFRW may hold associate membership in unit clubs to payment of dues.

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ARTICLE IV
Dues

Section 1. Annual dues shall be the amount established by the club and listed in the Standing Rules

Section 2. The fiscal year shall be January 1 through December 31.

ARTICLE V
Officers

Section 1. Elective officers of this club shall be: President, First Vice President (Program Chairman), Second Vice President (Membership Chairman), Third Vice President (Media Chairman), Fourth Vice President (Fundraising/Historian Chair), Secretary, and Treasurer.

Section 2. Appointive officers shall be: Auditor, Chaplain, and Parliamentarian.

Section 3. Election of officers

- Nominating Committee of not less than three (3) members shall be appointed by the President in May. The committee shall report in writing at the regular September meeting of the election year.
- The Nominating Committee shall submit the name of one nominee for each office. Nominations may also be made from the floor provided the nominee is present or has given written consent and met qualifications.
- Serving on the nominating committee does not disqualify a member from nomination for office. A nominee must be an active member in good standing.
- Election of Officers shall be held at the regular October meeting, unless otherwise agreed but membership. Election shall be by ballot when there is more than one nominee. A majority of votes cast will constitute election. Installation will be at the November regular meeting.
- The term of all officers shall run for two years commencing the December following election in November.
- Election of Officers shall be held on the same cycle as the National Federation of Republican Women (NFRW).
- No member may hold the same office more than two consecutive terms.
- A vacancy in the office of the President shall be filled by the First Vice President and other vacancies shall be filled by Executive Board with approval of membership.

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ARTICLE VI
Duties of Officers

Section 1. **PRESIDENT: LEAD** in fair and unbiased way. Hold Executive Board meetings to follow-up with that month General Meeting. Have agendas for both General and Executive meetings. Be in contact with each officer and what they are responsible for monthly. Stay active with other Republican groups (Weekly Republican Breakfast group, Weld GOP, State GOP, any action groups) that would benefit our Mission Statement. Delegate work out so all are involved with their duties!
Appoint an Auditor, and a Parliamentarian with the approval of the Executive Board. Sign checks for payment of items requiring immediate attention: if the Treasurer is unable to sign. In the absence of the president, the duties of that office shall be preformed by the Vice Presidents in their order.

Section 2. **1st VP: Speakers** Main responsibility is to keep a pulse on current happening and who would be an informative educational speaker. Keep Executive Board in the loop to whom contacting and subject — accept input from Membership & Board. Put together a brief bio and top information for fb, web and email posting. Try to have this information 3 weeks ahead of meeting.

Section 3. **2nd VP: Membership** Have separate forms for Associate membership and Membership with prices and explanation of difference (preferably on different colors, so no confusion). Plan and implement Membership drives to increase memberships. **Name Badges** ordered through Award Alliance for all members —guest temporary name tags. Enter new members on Membership List and highlight in Yellow and forward immediately on to Treasurer for accountability to CFRW monthly and within 5 days of our monthly meeting.

Section 4. **3rd VP: Marketing, Facebook, (Library)** Help create post for fb — create Marketing tools ideas (T-shirt, educational materials, library books).

Section 5. **4th VP: Fundraising and Historian** Organize selling of fundraising items and take pictures of each event to document in a scrapbook our monthly accomplishments.

Section 6. **Secretary** Take minutes of General and Executive meeting in Roberts Rules order of accountability and give copies to all Board members within 2 days of meeting and by Executive Board meetings. Keep records of all meetings and give a written report of the same and shall take care of all correspondence of the club, at the request of the President.

Section 7. **Treasurer** Shall receive all funds and shall pay all bills when duly approved by the Executive Board. Keep accountability sheet and report to document all monthly income and expense to report monthly to all Board members. The Treasurer shall keep an account of all monies received by her and report at each meeting. Send and report annual dues to the Treasurer of CFRW no later than January 01 of each year and thereafter, on a monthly basis.

Section 8. **Member at Large** Greets members at monthly membership meetings. Assists with set-up and clean up at monthly meetings and special events. Act as a liaison between BOD and membership. Give monthly updates to the membership at meetings. Assist with projects/overflow for all board members. Assist BOD Officers as needed on various committees.

Section 9. **Auditor** Shall be appointed by the president at the end of any treasurer's office, whether through regular election of new officers or because of resignation from that office and the audit report shall be given at the next following regular meeting.

Section 10. **Parliamentarian** Shall advise the chair on points of parliamentary law and give similar advice to Executive Board upon request.

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ARTICLE VII
Meetings and Quorum

Section 1. At least six (6) meetings are to be held each year.

Section 2. Special meetings may be called by the president or by written request of any three (3) members in good standing.

Section 3. A quorum for regular meetings shall be ten members in good standing.

ARTICLE VIII
Executive Board

Section 1. The Executive Board shall consist of all elected officers. It shall have the authority to transact any necessary business between meetings to make recommendations concerning all policies and to serve as advisor to the President.

Section 2. A quorum for the Executive Board meetings must be a majority of Board members.

ARTICLE IX
Amendments

The bylaws may be amended by a 2/3 vote of those voting members of the organization present at any meeting, regularly called, provided notice of amendment has been given at a previous regular meeting.

ARTICLE X
Parliamentary Authority

Robert's Rule of Order newly revised shall be the parliamentary authority for all matters.

ARTICLE XI
Dissolution

In the even of the dissolution of the Greeley Republican Women's Club, in accordance with IRS (c)(3).

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STANDING RULES

1. Dues: Active: \$40.00 Associate: \$20.00
2. The regular meeting of this club shall be held on the second Monday of each month unless otherwise directed by the Executive Committee.
3. Meeting meals shall be self-supporting; guest speaker's meal shall be paid for by GRW.
4. Delegates and alternates to a State or National Convention shall be active members in good standing in the calendar year in which they are nominated.
5. Delegates and alternates to a State or National Conventions shall be elected by the membership. Their registration fees shall be paid by the club as finances allow.
6. The President and alternates who are delegates to the State Board Meetings shall have their registration fees paid for by the club as finances allow.
7. Standing Rules may be amended or rescinded by a 2/3 vote fo the Executive Board. Or with previous notice, a majority vote by the membership.

Revised January 2019

Committee: Jean Daviet, Pat Bohlender, Bev Hagman, Mary Farr